

REVENUE BUDGET PLANNING 2018/19 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
MAY 2017	Financial Planning for 2018/19	Financial Policy Panel 25 May 2017	<ul style="list-style-type: none"> • Agree approach to Service & Financial Planning in the annual budget review • Confirm budget reporting timetable for 2018/19
JUNE 2017	2016/17 Final Accounts	Strategy & Resources Committee 27 June 2017	<ul style="list-style-type: none"> • Report outturn figures for last year and financial position as at 31 March 2017 • Agree year end transfers to/from strategic reserves
SEPT 2017	Budget Targets 2018/19 Audited Financial Statements	Financial Policy Panel 12 September 2017 and Strategy & Resources Committee 26 September 2017	<ul style="list-style-type: none"> • Review of Revenue and Capital Reserves • Update of Four Year Budget Forecast • Set Budget Targets for 2018/19
OCT 2017	Service Budget Planning Reports	Community & Wellbeing Committee 3 October 2017 Environment Committee 10 October 2017	Guidance on the preparation of service budget reports
NOV 2017	Service Budget Planning Reports	Strategy & Resources Committee 28 November 2017	Guidance on the preparation of service budget report
DEC 2017	Budget Update	Financial Policy Panel 5 December 2017	Update on budget preparation and local government funding
JAN 2018	Service Estimates	Community & Wellbeing Committee 23 January 2018 Environment Committee 30 January 2018	Recommend service budgets to Council

FINANCIAL POLICY PANEL
25 MAY 2017

MONTH	TOPIC	REPORT TO	OBJECTIVE
FEB 2018	Service Estimates	Strategy & Resources Committee 1 February 2018	Recommend service budgets to Council
	Local Govt. Finance Settlement	Financial Policy Panel 6 February 2018	Guidance on Council Tax Options following announcement of grant settlement / localisation of business rates
	Budget Meeting	Council 20 February 2018	Update of MTFS Council Tax and Budget decisions
MARCH 2018	Service Plans	Community & Wellbeing Committee 20 March 2018	Update Service Plans and approve Annual Service Targets for 2018/19
		Environment Committee 37 March 2018	
APRIL 2018	Service Plans	Strategy and Resources Committee 17 April 2018	Update Service Plans and approve Annual Service Targets for 2018/19

CAPITAL PROGRAMME REVIEW 2017/18 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JUNE 2016	Final Accounts 2015/16	Strategy & Resources Committee 28 June 2016	<ul style="list-style-type: none"> To report final capital spend for 2015/16 and commitments on uncompleted schemes Nominate members of Capital Member Group
SEPT 2016	Budget Targets 2017/18	Financial Policy Panel 13 September 2016 Strategy & Resources Committee 27 September 2016	Guidance on capital strategy
OCT 2016	Section 106 Funds	Financial Policy Panel 27 October 2016	<ul style="list-style-type: none"> Identify funds available from Section 106 planning agreements Forecast future receipts
DEC 2016	Capital Investment Programme Funding	Financial Policy Panel 6 December 2016	Advice on resourcing capital programme in 2017/18
JAN 2017	Capital Project Appraisals	Policy Committees 17 - 31 January 2017	Recommend capital schemes to Council
FEB 2017	Capital Project Appraisals	Strategy & Resources Committee 7 February 2017	Recommend capital schemes to Council
	Budget 2016/17: Capital Programme	Financial Policy Panel 2 February 2016 Council 11 February 2016	Approve capital programme for 2016/17 and update provisional programme 2017-2019.
MARCH 2017	Publish Capital Programme		